

Director,
Department of Customs & Excise

**APPLICATION FOR RELIEF ON MOTOR VEHICLES IMPORTED OR
ACQUIRED BY ALIENS WHO LIVE PERMANENTLY IN CYPRUS**

I, being an alien having taken up permanent residence in Cyprus, request that I be granted the duty-free facilities for a car, as provided by sub-heading 17 of item P of Annex I to The Customs & Excise Duties (Reliefs from Import and Excise Duties) Regulations of 2004, P.I. 380/04. To support my claim, I provide here below all requested information regarding myself and the motor vehicle. I am also willing to produce any other information or document, which may be requested in relation to this application.

1. Name:
 Surname:
 Passport number:
 Address:
 Tel. no.:

2. I was born at on and I am the holder of the following passports:-

Country	Passport No.	Date of Issue	Place of Issue
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.....
.....

3. I am *married/single* and have arrived in Cyprus on with/without my family with the intention of taking up permanent residence. In this connection I enclose the following documentary evidence (original and photocopies):

- (a) Passports, held by me and my family (valid and expired ones covering at least the last 5 years)
- (b) Evidence of my residence, i.e. *tenancy agreement/contract of sale/permit for the acquisition of immovable property/other (please specify)*
- (c) Alien's Registration Certificates for myself and the members of my family
- (d) Residence Permit issued by the Chief Immigration Officer for myself and the members of my family
- (e) Financial condition (Letter of Retirement, Pension Advice Notes, Foreign and/or Local Bank's Certificates, Recent Bank's Statements, etc.)
- (f) My driving licence.

4. My family consists of the persons shown below and I hereby declare that neither me or nor any member of my family are or shall engaged in any form of business or take up any form of paid or unpaid employment in the Republic:

Name in full	Relation	Age
.....
.....
.....
.....

I am a by profession and now, with sources of income derived solely from abroad (please see attached certificate from a foreign and/or local Bank, copy of bank statement, pension advice note, etc.)

5. During the last five years prior to my arrival to take up permanent residence my family and myself have been in Cyprus for the following periods (Please list dates of arrival(s) and departure(s) for each person separately. If no old passports are available, a written statement of your presence in Cyprus will suffice).

Date of arrivals	Dates of departures	No of days in Cyprus
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.....
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6. This application is made for a *brand new vehicle/used vehicle the particulars of which appear below:-*

Owner's name:

Make and model:

Registration no:

Form C.104 no: Issued on:

Expiring on:

7. (a) *I declare that neither I nor any member of my family have applied previously for relief under C.R.01.20/C.R.P.17 nor am I or any member of my family is in possession of any duty free vehicle.*

(b) *I declare I previously applied for relief under C.R.01.20/C.R.P17 on and my reference no was and I do possess the following vehicle:*

.....

(c) *I declare that neither I nor any member of my family have applied previously for relief under the Transfer of Residence Regulations nor am I or any member of my family is in possession of any duty free vehicle.*

8. I declare that the above information is true and correct and I undertake to abide by the law and regulations governing this relief and to observe fully any conditions that may be imposed by the Director of the Department of Customs and Excise.

Signed

Date

Signed in my presence:

.....(Customs Officer)

Date: